
**MANAGEMENT OF THE PROCESS OF PROCUREMENT ACTIVITIES OF
THE ENTERPRISE**

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Abstract

The article deals with the issues of the procurement activities of the enterprise. It is shown that at the current level of economic development, the reliability of procurement management at manufacturing enterprises is the most important condition for ensuring the stability of development, as well as the timely and rhythmic implementation of production plans and product sales. It is noted that in order to improve the efficiency of procurement activities at the enterprise, it is achieved by using a set of measures based on a systematic and integrated approach. In the management of the procurement activities of enterprises, the use of such tools as regulated tools, as well as tools and methods that take into account the peculiarities of the functioning of the enterprise, create opportunities for optimizing the material flow at the initial stage of procurement and can significantly reduce this procedure.

Keywords: procurement activities, procurement process management, goods and services, cost, tools.

Introduction

The organization and management of the procurement process is aimed at ensuring that the enterprise receives at the right time, in the right place the raw materials, materials, goods and services necessary in terms of quality and quantity from a reliable supplier at a favorable price.

In the context of the development of the economy and the competitive business environment in Uzbekistan, more and more attention is paid to improving the transparency and efficiency of the procurement system. Fair competition among suppliers and building long-term relationships with suppliers are the necessary conditions for ensuring the continuity and efficiency of production, allowing you to purchase the necessary quality goods and services at the lowest cost [1-4]. The purpose of the procurement activities of enterprises is the timely, efficient and complete provision of activities with goods, works and services with the required price and quality indicators and their favorable conditions for the acquisition, taking into account the specifics of the organization of economic activities and the fulfillment of legislative requirements [5-9].

Achieving this goal is possible while ensuring the most approximate accuracy and guaranteed supply of all goods, works and services; creating the most favorable conditions for the purchase of goods.

Normative provision of procurement activities implies the presence of the following components: organizational component of processes and regulatory environment; established organizational structure and training for the conduct of the procurement procedure; well-established procurement infrastructure [10-14].

Methodology

In the management of the procurement activities of enterprises, both regulated tools and tools and methods are used that take into account the peculiarities of the functioning of the enterprise. They may be issuing permits for procurement, organizing the search and selection of suppliers, agreeing on the terms of procurement, monitoring and auditing procurement activities.

The process of procurement activities lasting more than 5-6 months makes it difficult to issue orders for production. Such a procurement cycle must be shortened, subject to a reduction in the chain of processing applications, changes in the structure of the enterprise's procurement service, and the use of the method of concentrating management in "one hand".

The use of such tools will create opportunities for optimizing the material flow at the initial stage of procurement and will significantly reduce the specified procedure. Analysis of purchases for previous years and work ahead of orders will allow the company to achieve the desired result in improving the management of procurement activities, reduce the time from the moment the consumer's application is submitted to the moment it is put into production.

The organization of procurement activities involves the implementation of a set of measures aimed at planning procurement activities and documenting the need for products that are necessary for the successful functioning of the enterprise. Organization of the search for the required raw materials, materials, components; selection of suppliers for preliminary analysis of prices and terms; preparation of technical specifications and provision of a well-established procurement infrastructure using information technology, electronic document management, automation of typical procurement operations, the possibility of attracting professional consultants is the main part of these activities. Procurement planning and implementation is an ongoing, continuous process that requires large amounts of money and the use of modern tools [12-16].

One of the pioneers in automating procurement processes in Uzbekistan is LUKOIL Uzbekistan Operating Company LLC. Being a striking example of the use of innovative approaches to achieve maximum efficiency of investment projects, the company uses modern technologies in the procurement of goods, works and services. The efficiency of the procurement system is achieved through the transparency of procedures and the use of best practices and the latest electronic technologies as part of the implementation of the production sharing agreement.

As part of the overall automated ERP (Enterprise Resource Planning) system, the GSRM e-procurement and supplier relationship management system is actively used.

The GSRM system is global and any company or individual entrepreneur from anywhere in the world can register in it. This allowed us to significantly expand the geography of partnerships.

"LUKOIL-Uzbekistan".

The GSRM system fully automates the processes of relationships with suppliers and eliminates the human factor in the procedures for obtaining commercial offers. In addition, LUKOIL-Uzbekistan has introduced a system for assessing suppliers and contractors, which is updated and expanded on an ongoing basis.

The electronic system allows you to audit all the actions of the participants in the process, provides a high level of security and confidence in maintaining the confidentiality of data. Ongoing operational purchases are faster and easier with GSRM. As a result, the volume and number of purchases carried out in the system increased significantly, and the number of participants in the system increased. Suppliers and partners are willing to use the system [17-22].

Ensuring maximum openness and transparency of purchases, announcements of competitive purchases by LUKOIL Uzbekistan Operating Company are published on the official website of PJSC LUKOIL. In addition, for each selection, an information mailing is made to the relevant organizations to notify about the start of the purchase. Another important element in the life cycle of the procurement process should be noted - the preparation and administration of contracts. Examination and approval of draft contract documents takes place in an electronic document management system specially developed for the specifics of the work of LUKOIL, which is also a database. Well-prepared draft contracts at the stage before the announcement of competitive procurement increase the level and quality of proper execution by partners. To this end, LUKOIL has developed and widely uses standardized forms of contracts.

Conclusion

Thanks to the use of the world's best practices and the company's electronic systems, it was possible to organize an efficient procurement system, achieve the maximum increase in competition by attracting more suppliers, reduce labor costs and minimize errors in the preparation of documents, ensure maximum transparency and manageability of the procurement process.

Automation of procurement activities will allow you to perform the following functions:

1. Providing information support for the formation of the Annual Procurement Program;
2. Development of information tools for the interaction of all departments and organizations in the field of procurement;
3. Providing information support for the business process of preparing for the procurement procedures;
4. Implementation of the functionality of conducting procurement procedures online;

5. Implementation of comprehensive reliable reporting on procurement, as a result, reducing the likelihood of errors and providing interested users with high-quality information for making informed management decisions.

Thus, the introduction of a set of measures and automation of procurement activities can improve the efficiency of the enterprise's procurement activities.

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